

# COMMON GROUND PARKING FORM

CAPE WINDSOR COMMUNITY ASSOC., 38782 LINCOLN DR.

PARKING ALLOWED APRIL 1 THROUGH NOVEMBER 1

COMPLETE THIS FORM AND PLACE IN DROP BOX

**LIMITED – 1 TRAILER PER HOUSEHOLD**

**Trailers are monitored weekly to verify proper identification of owner**

**If trailer is not identified it will be towed at owners' expense**

email to [capewindsorhelp@gmail.com](mailto:capewindsorhelp@gmail.com) or use the drop box at 38775 Wilson Ave on the left railing

## CAPE WINDSOR OWNER AND GUEST INFORMATION

RESIDENT NAME(S)	
ADDRESS	
PHONE #	
EMAIL	
MAKE OF BOAT	
MAKE OF TRAILER	State/Tag #:
DATE PARKED	Start: End:

## PLACE NAME & ADDRESS ON TRAILER

The Cape Windsor Address must be clearly marked on the Tongue of the Trailer with the provided barcode sticker	<ul style="list-style-type: none"><li>• Use the barcode sticker supplied by the Association</li><li>• No Guest parking allowed</li></ul>
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## RULES AND REGULATIONS OF PARKING ON COMMON GROUNDS AND OVERFLOW PARKING AREA

**Parking is at your own risk**

### Boat Trailer Parking

- The boat trailer area is for resident's boat trailers only. The boat ramp lock and the boat trailer temporary parking will both have a combination lock with the same number. The combination will be given out when the boat trailer identification tags are distributed. As in past years when we publish the number, those who have the number often exceed Cape Windsor homeowners. It is your responsibility to ensure the lock is secured after each use.

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- Residents only will register their trailers using the Common Ground Parking Form, you can obtain the form from [capewindsor.org](http://capewindsor.org) or when you pick up your sticker. The data on your form will be entered into the new system and matched to the barcode assigned to your CW home. The barcode sticker will be placed on the top tongue of the trailer. This barcode sticker will assist with the weekly monitoring for legal boat trailers. The scanned barcode will immediately pull the digital file of the owner. If there is no sticker, the trailer will be towed immediately at the owners cost by MAG Towing.
- NO RENTERS will be allowed to park boat trailers or other vehicles in the area. As stated above, if there is no owner sticker, all vehicles will be towed at owner/renter cost.
- The trailer area is a first come first serve basis. We estimate there is room for approximately 65 trailers. The community board will have the right to adjust poorly parked trailers to allow maximum spaces.
- A Board member will be available on Friday, March 31 and Saturday, April 1 from 9-11, to hand out trailer passes, or you can call 302.604.3107 to make arrangements to pick up your sticker.
- **Keep us informed**, it is important that you complete this form and email to [capewindsorhelp@gmail.com](mailto:capewindsorhelp@gmail.com) or use the drop box at 38775 Wilson Ave on the left railing. Your data will be entered into our new barcode system to immediately identify your trailer. Without this form on file, your watercraft/trailers could be towed at the owner's expense which includes a daily storage fee.
- **No parking between November 2<sup>nd</sup> & March 31<sup>st</sup>** in the field. If you park in this area between these dates, your property will be towed at owner's expense plus a daily storage fee.
- **Maintenance of the Grass** is the responsibility *of you* the owner. This is accomplished by **mowing only** beneath your watercraft/trailers. If the grass is over (6) six inches high, you will be given a 10-day notice to rectify the situation. A **\$50.00 fine** will be assessed if the violation is not rectified timely.  
**Note:** Chemicals of any kind **may not** be used on Cape Windsor's Common Grounds. An example of these products is: **Weed Killer, Defoliant, Household Solutions**
- **Limited Use of the Common Grounds** parking is restricted to no more than (1) Trailer with Boat/PWC per Cape Windsor address, there is limited space and parking is first come first serve.

### Other Parking

- **Overflow Parking** is temporary, if cars are parked for more than 1 week, it will be towed at the owner's expense.
- **Contractor Parking** on Common Grounds for staging, must have permission from the Board of Directors.
- **RV'S** of any kind cannot park on Cape Windsor's common grounds, nor can an RV have use of utilities shared by the community, i.e. water and sewer. Per Cape Windsor's Governing documents **#10. That travel trailers, boat trailers, and like vehicles shall be parked only in designated dead storage areas.**